



Republic of the Philippines
Province of Laguna

MUNICIPALITY OF LOS BAÑOS
Special Science and Nature City
OFFICE OF THE MAYOR

Municipal Hall, National Highway, Brgy. Timugan, Los Baños, Laguna 4030 Philippines
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EXECUTIVE ORDER NO. 002
Series of 2021

**AN ORDER REORGANIZING THE LOCAL MANILA BAY CLEAN UP
REHABILITATION AND PRESERVATION PROJECT, INSPECTION, INVENTORY AND
MONITORING TEAM IN THE MUNICIPALITY OF LOS BAÑOS, LAGUNA**

WHEREAS, in compliance with the Supreme Court En Banc decision dated October 28, 2008 and En Banc Resolution dated February 15, 2011, all Provincial Governors and concerned Mayors of the Cities and Municipalities within the Manila Bay Area are directed to organize the Local Manila Bay Clean Up, Rehabilitation and Preservation Project Inspection, Inventory and Monitoring Team;

NOW, THEREFORE, I, ANTONIO L. KALAW, Municipal Mayor of the Municipality of Los Baños, Province of Laguna, by virtue of the power vested upon me by law, do hereby reorganize the Los Baños Manila Bay Clean Up Rehabilitation and Preservation Project Inspection, Inventory and Monitoring Team (Los Baños Manila Bay Team), to wit:

Section 1. **COMPOSITION.** The reorganized Los Baños Manila Bay Team shall be composed of the following:

Chairperson	: Hon. Antonio L. Kalaw	Municipal Mayor
Vice-Chairperson	: Atty. Robert T. Laviña	Municipal Administrator
Members	Hon. Marlo PJ. Alipon	Municipal Councilor/ Chair, Committee on Environment
	Hon. Arlene P. delos Santos	President, Liga ng mga Barangay
	Ms. Edna M. Patame	ICO-Office of the Municipal Assessor
	Engr. Ricky O. Estopace	Municipal Engineer
	Dr. Alvin A. Isidoro	Municipal Health Officer
	Ms. Twila T. Torres	Municipal Planning and Development Coordinator
	Ms. Lizette D. Cardenas	MENRO Focal Person
	Dr. Antonio J. Alcantara	MENRO Consultant
	Mr. Kit Leonard L. Tamisin	ICO-Municipal Urban Development and Housing Office
	LSPU representative	Academe
	Mr. Fidel Bienes	Municipal FARMC President
Secretariat	: Municipal Environment and Natural Resources Office	

Section 2. **DUTIES AND RESPONSIBILITIES.** The members of the Los Baños Manila Bay Team shall work harmoniously and shall perform the following individual functions, to wit:

- Sangguniang Bayan Committee on Environment** – Institute the needed municipal ordinances for compliance to the Clean Water Act, Ecological Solid Waste Management Act and Clean Air Act and to protect and rehabilitate the riparian zone and water quality of the receiving water bodies;
- Liga ng mga Barangay** – Update the Liga on the activities of the Team including issues and concerns, actions taken and recommend barangay ordinances to ensure compliance to Clean Water Act, Ecological Solid Waste Management Act, Clean Air Act and the Writ of Continuing Mandamus on Manila Bay. Monitor the informal settlers living along waterways and report immediately to the Manila Bay Team.
- Municipal Assessor Office** – Ensure the location of the private homes, commercial establishments and factories including wastewater treatment facility and hygienic septic tanks are within legal boundary of the land titles or use rights granted by other authorized government agencies. Inspect the commercial establishments, private homes and factories that should not go beyond the property boundary on quarterly basis.

- d. **Municipal Engineering Office** - Ensure that designed capacity of the existing wastewater treatment facility is complying with the Class C water quality of the effluent discharged into the water bodies. If none, the commercial establishments or factories must be required to install appropriately designed wastewater treatment facility based on the present and future expected volume and water quality of the influent. Conduct and monitor private homes without hygienic septic tank shall be required to have a well-designed hygienic septic tank based on the number of residents of private home. Issue Notice of Non-compliant to commercial establishments regarding septic tanks and desludging and waste water treatment facility. Assist in filling up the required DILG Environment Audit Form on Inventory and Monitoring of Private Homes, Commercial Establishments, and Factories.
- e. **Municipal Health Office** - Periodically assess the public health and safety threats of existing septic tanks and wastewater treatment facilities in particular. Conduct inventory of private homes and their septic tanks and desludging. Issue Notice of Non-compliant to private homes regarding septic tanks and desludging. Assist in filling up the required DILG Environment Audit Form on Inventory and Monitoring of Private Homes, Commercial Establishments, and Factories.
- f. **Municipal Planning and Development Office** - Coordinate the updating of the inventory of the commercial establishment and factories with functional septic tanks and wastewater treatment facilities. Assist in filling up the required DILG Environment Audit Form on Inventory and Monitoring of Private Homes, Commercial Establishments, and Factories. Prepare maps needed by the Manila Bay Team.
- g. **Municipal Environment and Natural Resources Office** - Assess the conditions of easement and receiving water body for effluent and recommend action to be done by the private homes, commercial establishments and informal settlers. Assist in filling up the required DILG Environment Audit Form on Inventory and Monitoring of Private Homes, Commercial Establishments, and Factories, Solid Waste Management, Informal Settlers Families, and IEC. Prepare and submit the DILG Environment Compliance Audit Forms as needed.
- h. **Municipal Urban Development and Housing Office** - Update and validate the inventory of informal settlers in the easements of the creeks and Tadalac and Laguna Lakes for inclusion in the shelter plan and recommend municipal and barangay ordinances prohibiting further use of the easement as settlement areas, which endangered lives of people during flood occurrence and making the barangay captain administratively accountable to higher authority for allowing illegal squatting.
- i. **Laguna State Polytechnic University** - Identify and implement programs on lake protection and management;
- j. **Municipal Fisheries and Aquatic Resource Management Council** - Conduct clean-up along lake shores; monitor lake shore water quality monitoring; provide data on open and fish cages conditions.

Section 3. SECRETARIAT. The Secretariat of the Los Baños Manila Bay Team shall be responsible of the following:

- a. Provide technical support to the Team;
- b. Prepare notice of meeting, agenda, attendance and document proceedings of all meetings and activities;
- c. Prepare reports as needed by the Team;
- d. Prepare quarterly Environmental Audit Compliance and the annual LGU Compliance Audit of which the contents shall come from the contributions of each team; and
- e. Extend other assistance as may be required by the Team.

Section 4. MEETINGS. The Team shall meet regularly every quarter of the year at an agreed time and place. The majority of the Team shall constitute a quorum for it to exercise its power and perform its duties.

Section 5. FUNDING. Funds to defray cost of expenses for programs and projects of the Team shall be chargeable against existing funds subject to the usual accounting and auditing rules and regulations.

Section 6. REPEALING CLAUSE. All orders or parts thereof that are inconsistent with this Executive Order are hereby repealed, amended or otherwise modified accordingly.

Section 7. EFFECTIVITY. This Executive Order shall take effect immediately.

Signed this 1st day of February, 2021 at Los Baños, Laguna.

HON. ANTONIO L. KALAW
Municipal Mayor